Inventory your Legal Department's Core Processes so you Know What to Do
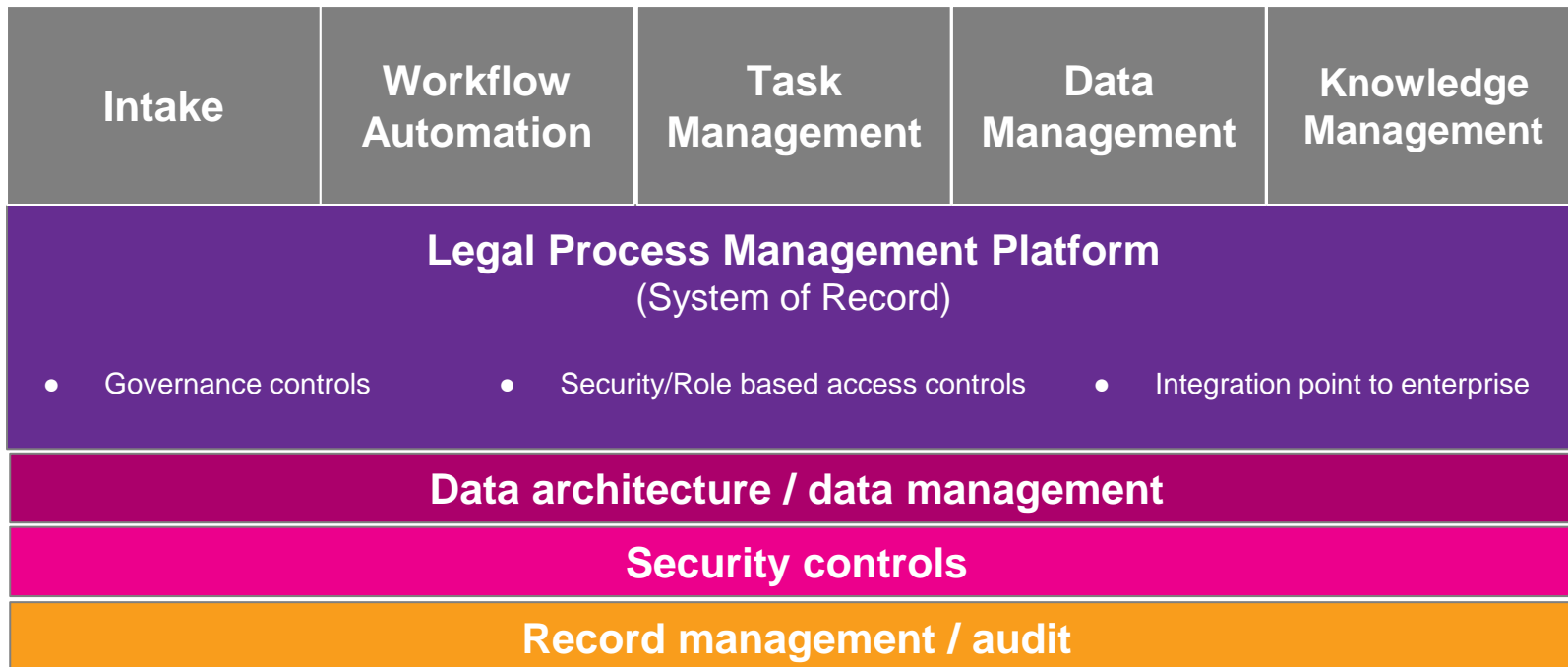
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Last Year: Create a Foundational System

Implemented a Legal Process Management Platform (LPM) as a foundational system to accelerate and standardize process improvements

Intake	Workflow Automation	Task Management	Data Management	Knowledge Management

Legal Process Management Platform
(System of Record)

- Governance controls
- Security/Role based access controls
- Integration point to enterprise

Data architecture / data management

Security controls

Record management / audit

What we did:

- Selection process
- Implementation and training
- Standardized Legal@ requests (4 mos.)
  - Better reporting
  - Better quality control
  - More automation
- Implemented 2 new workflows (2.5 mos.)
- 1 workflow in process

Focused on how we make improvements at scale with limited resources

This Year: Roadmap Process Improvement

Focus on process optimization, but first need to understand what we do

Create an inventory of our Legal processes to understand:
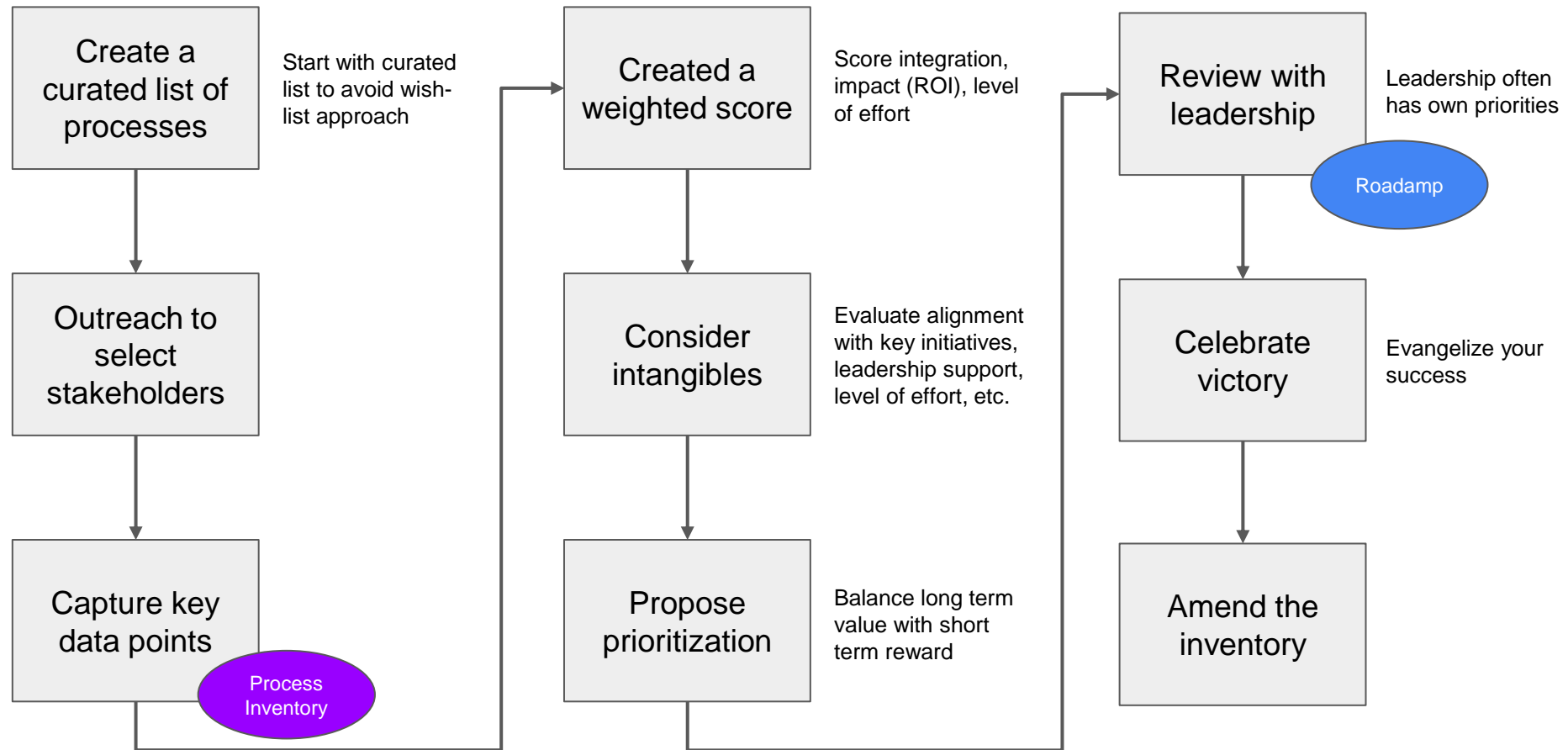- What do we do?
- How do we do it?
- What impact could changing the process have?

This information will be used to:
- Infuse transparency into our strategic and technical roadmaps
- Drive better planning and business cases for technology and staffing
- Define better ROIs which drive business cases

Legal Process Inventory

Approach focused on real and perceived results

Thank You!